

Email 5 Friends

Complete Activity 23 Worksheet

at www.fbla-pbl.org

- You will email 5 friends inviting them to the next FBLA meeting.
- Be sure to give them the exact date/time and location of the meeting.
- Please ask them to listen to the announcements for updates/changes.
- CC your teacher/adviser on your email.
- Make sure you use a salutation and complimentary close.
- Use complete sentences.
- Correct spelling/grammar.